

**Indigo Pines Condominiums Management Association, Inc.**  
**99 Bent Tree Drive**  
**Daytona Beach, FL 32114**

**AGREEMENT TO RESERVE CLUBHOUSE**

"I/We", \_\_\_\_\_ wish to reserve the Clubhouse for a

Private event on \_\_\_\_\_,

for the hours of \_\_\_\_\_.

During the time the Clubhouse is reserved, "I/we" will have exclusive use of the main Clubhouse, billiard room, ping pong room and kitchen. The outside areas; pool, hot tub and gas grill, will be available for my use but not exclusively, these areas **will also remain open and available to other residents in the community.**

"I/We" will provide a deposit of \$100.00 in advance (check or cash), which will be held in the office safe. The deposit will be refunded on the first business day following the event, providing the facilities and contents of the area to which "I/we" have had exclusive use of, are in the same condition as before the event and are clean and vacuumed by 10:00am of the day following the event. **If any of the above conditions are not met, "I/we" will forfeit the deposit and will additionally be responsible for any cost incurred to clean, repair or replace anything that is not in the same condition as before the event.** Anything in disrepair before the event will be noted on attachment and agreed to by a member of the Board of Directors prior to the event. Except as noted below, "I/we" agree that all of the facilities are in working order including the kitchen facilities television, billiard and ping pong tables, furniture, carpet, doors, windows, walls and restroom facilities.

"I/We" are allowed to decorate the Clubhouse and adjust the furniture to accommodate event HOWEVER, no holes or tape are to be used on the walls or ceiling and all furniture must be returned to its original place at the end of the event.

A **RESERVED** sign will be posted 5-7 days prior to the event so as to inform residents in a timely manner of the event date and time.

"I/we" have read and understand the guidelines of reserving the Clubhouse and by signing below, agree to abide by the rules set forth in this document.

\_\_\_\_\_  
**PRINT NAME AND UNIT NUMBER**

\_\_\_\_\_  
**SIGNATURE AND DATE**